



## Nappy Changing & Toileting Policy

No child is excluded from participating at the Tithe Barn Preschool who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time. We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults.

All children are treated with dignity, care and compassion during nappy changing/toileting. Staff will ensure this time is relaxed; they do not make negative comments about nappy/potty/toilet contents. We aim to provide the opportunity for all children to use the toilet independently and to provide assistance for children who require it. Where children are in pull-ups, we will remind them at frequent intervals to use the toilet. If a child is in nappies, these will be changed as necessary.

### Procedures for Children that are Toileting or Potty Training

- At preschool we will maintain each child's privacy.
- All staff are familiar with the hygiene procedures and carry these out when toileting children.
- During toileting staff will interact with the child, and if upset will reassure and comfort them.
- They will praise them verbally throughout the experience.
- Staff will wear protective gloves when supporting children during toileting.
- These will be disposed of after each use.
- Children will be shown the toilet areas before they actually need to use them, to help promote confidence and familiarity in a new environment.
- Staff will remind children to use the toilet/potty regularly.
- All children will be encouraged to adopt good personal hygiene by washing their hands properly.
- All staff members hold a current DBS certificate.
- Parents are requested to send a bag containing a clean change of clothes for their child in case of accidents.
- Parents must provide preschool with their child's potty/toilet seat to prevent cross contamination.
- All potty's/toilet seats will be sprayed/wiped with anti-bacterial spray after every use.

### Procedures for Nappy Changing

- We will maintain each child's privacy.
- During nappy changing staff will interact with the child, and if upset will reassure and comfort them.
- They will praise them verbally throughout the nappy changing experience.
- All staff are familiar with the hygiene procedures and carry these out when changing nappies.
- Staff will wear protective gloves when changing nappies/pull ups. These will be disposed of after each use.
- Nappy changing will take place throughout the session at timed intervals, also as and when required. Children will also be checked periodically and changed as needed.
- Where possible, key workers change their own key child's nappy. If this is not possible, another member of staff (with whom the child is familiar/comfortable with) will undertake this task.
- Staff are gentle when changing; they avoid pulling faces and making negative comment about 'nappy contents'.
- Staff ensure that nappy changing is relaxed and a time to promote independence in young children.
- All children are changed in the toilets on the changing mat.
- The changing mat is wiped down with antibacterial spray/wipes after each nappy change.



- Staff will wash their hands with hot, soapy water and dry on disposable towels immediately after completing task.
- All dirty pull-ups and nappies will be bagged and disposed of in the outside refuse bin.
- All nappy changes will be recorded in our changing records.
- All staff members hold a current DBS certificate.
- Parents are requested to send a bag containing a clean change of clothes for their child in case of accidents. These clothes will only be used for that child.

Written September 2016

Reviewed June 2017; Review June 2018

Signed: